



Diocese of Bath & Wells

Changing Lives, Changing Churches for Changing Communities

THE FUND FOR CHURCH GROWTH

– supporting local mission and outreach in parishes/LMGs and Deaneries

‘Changing Lives, Changing Churches for Changing Communities.’ The church in this diocese aims to resource and encourage confident Christian communities which express joyful hope in the Gospel, for the sake of the world they serve. The Fund for Church Growth exists in order to help fulfil that aim. We want to share in the excitement of seeing God’s work grow through the use of specialist lay people, particularly in work with children and young people, in rural and urban mission, in work with the disadvantaged, and also in parish administration. We also want our churches to be put to the best possible use and, where appropriate, extended or re-ordered to make them vibrant centres of worship and fellowship.

CHECK LIST — Have you enclosed ?

[Please tick boxes]

Latest 2 years' accounts	
Details of contact names giving address, telephone, fax and e-mail	
Cash flow projection to include fundraising projects (in the case of a loan, indicate ability to pay capital repayments and interest)	
Names of organisations approached for possible funding	
Evidence of faculty or planning permission	
Evidence of professional advice	
Evidence of full PCC approval (or Deanery if a deanery application)	
Planned date for commencement of project	
Have all relevant questions been answered?	

I the undersigned confirm that this application is made on behalf, and with the full knowledge, of the PCC/Local Mission Group/Deanery Synod.

Signed

Incumbent / Churchwarden / Treasurer / Secretary / Chairman

Date

[please delete as appropriate]

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Additional notes for applicants

In most cases, when an application is received at the Diocesan Office, a visit from an assessor will be arranged. He or she will make contact with the parish/LMG/Deanery concerned and will usually arrange to visit the parish/LMG/Deanery to discuss the proposed project/post. The assessor will then be able to speak from first hand knowledge when the application is subsequently considered by the committee.¹

The application will also be referred to the Archdeacon concerned for his comments.

The Fund has limited resources. All applications will be considered on merit and weighed against other current applications. Projects relating to people are more likely to attract grant support than those relating to buildings. Support for long term projects/posts may be on a reducing sliding scale, e.g. 75% in year 1; 50% in year 2 and 25% in year 3.

In view of the limited resources available, the PCC/LMG/Deanery will need to demonstrate that there have been efforts to raise funding locally.

Where a grant or loan of up to £2,000 is sought, the Chairman has authority to deal with the application on a *fast track* basis, i.e. outside of committee.

The Parish Resources Adviser may be able to offer advice on other possible sources of grant aid.

COMPLETED APPLICATIONS FORMS should be sent to:—

The Fund Secretary, The Diocesan Office, The Old Deanery, Wells BA5 2UG

Telephone: 01749 670777 (*switchboard*) or 01749 685109 (*Direct Line*)

e-mail: nick.denison@bathwells.anglican.org

The Fund Assessors meet four times a year in January, April, July, and October, so PCCs/LMGs/Deaneries should allow at least one month for the application to be scrutinised and a Fund Assessor to visit.

¹ It may be appropriate in some cases to invite the representatives from the parish/LMG/Deanery to make a presentation of their case for funding to the committee

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Application Form

Loan requested £ _____ Grant requested £ _____

If you would accept a loan if a grant were not available please tick this box

NAME OF PARISH / DEANERY

If parish please include population and ER statistics

NAME AND ADDRESS OF CORRESPONDENT

DESCRIBE HOW THE PROJECT WILL ADD TO THE LIFE AND WITNESS OF THE CHURCH IN THE PARISH/LMG/DEANERY²

GIVE A BRIEF DESCRIPTION OF THE PROJECT/POST

(Please give a full description on a separate sheet, enclosing plans, appeals, brochures etc.)

² If this is a Deanery Post please describe the process of consultation you have undertaken in the deanery (approval of the Deanery Synod must be obtained before an application is sent in)
If this is an LMG project, please describe the process of consultation you have undertaken in the LMG

**Please answer the following questions on a separate piece of paper
putting N/A to those not relevant**

1. Cost

- (a) Total cost, including VAT and fees if applicable.
- (b) Give breakdown as appropriate. Where project will last for more than one year, give separate annual costing to include inflation.

2. Source of funding

Raised by PCC /LMG/ Deanery

- (i) Cash in hand
- (ii) Assured (identify)

Grant / Donations

- (i) Loans offered (*itemise*)
- (ii) Balance to be raised and how it is to be raised.

Outstanding Loans

Please name any outstanding loans from the diocese or other sources.

3. Funding Requested

- (a) Please state assistance required from the Church Growth Fund and when money needed.
- (b) If a loan is required, the period of years required to a maximum of 5 years.

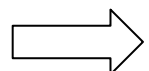
4. Monitoring of Project

- (a) How frequently?
- (b) Who will do the monitoring?
- (c) Who will exercise financial control?

5. Advice Sought

Give the nature and extent of professional advice obtained. Identify professionals involved.

continued overleaf



6. Duration of Project

How long will the project last?

7. Persons Directly Employed

- (a) Will people be employed by the PCC/Deanery etc? If so, supply a detailed job description and details of proposed advert and selection procedures.
- (b) If Youth Worker or School Chaplain, have the Diocesan Education Department been consulted?
- (c) Please describe in detail the terms and conditions under which the person will be employed³

8. Necessary Permissions

Please confirm that all necessary ecclesiastical and/or secular consent has been granted for works.

9. Accounts

The last two years' accounts are requested. Has there been expenditure or income since these accounts were produced which would materially alter the financial position?

10. Cash Flow Projection

Please enclose a cash flow projection showing how the money is to be raised with and how loan repayments (if applicable) of both capital and interest would be made.

If a grant is sought to help with funding towards a 'people' project, how do you propose to continue to finance this post after any initial grant funding is spent?

³ See Appendix A (Employment Rights Act 1996)