# Volunteer Application Form

This form is used for us to record important information about our volunteers. If you have any concerns with any of the questions please discuss this with a member of staff. All information will be kept confidential and shared only as necessary.

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| APPLICATION FOR THE ROLE OF: |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PERSONAL DETAILS** | | | | |
| Full Name: |  | | | |
| Address: |  | | | |
| Tel. Numbers: |  | | | |
| Email Address: |  | | | |
| Do you require a permit for working in the UK?  You will be required to produce evidence of eligibility to work in the UK. | Yes |  | No |  |
| Details: |  | | | |
| Please note below any criminal convictions except those ‘spent’ under the Rehabilitation of Offenders Act 1974 in the box below or on a separate covering note. If none, please state. | | | | |
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| **In the event of an emergency please provide contact details:** | |
| Name: |  |
| Phone Number: |  |
| Relationship: |  |

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| **Employment** | | | | | |
| Your present (or most recent job/volunteer role) | | | | | |
| Job Title: | | |  | | |
| Current/Most recent Employer: | | |  | | |
| Dates from and to:  (MM/YYYY) | | |  | | |
| Reason for Leaving: | | |  | | |
| Please briefly describe your current or most recent role: | | | | | |
|  | | | | | |
| Please outline what experience you can bring: | | | | | |
|  | | | | | |
| **REFERENCES** | | | | | |
| Please provide details of two people who can be contacted as referees. | | | | | |
| **Referee 1:** | | | | | |
| Name: | |  | | | |
| Address: | |  | | | |
| Telephone Number: | |  | | | |
| Email: | |  | | | |
| Position/Occupation: | |  | | | |
| Relationship to you: | |  | | | |
| **Referee 2:** | | | | | |
| Name: | |  | | | |
| Address: | |  | | | |
| Telephone Number: | |  | | | |
| Email: | |  | | | |
| Position/Occupation: | |  | | | |
| Relationship to you: | |  | | | |
|  | |  | | | |
| **Declaration**: I declare that the statements in this form are correct. For posts which will involve working with children, young people and vulnerable adults a clear enhanced DBS check will be required. | | | | | |
| Signature |  | | | Date |  |

All of the information collected in this form is necessary and relevant to the performance of the volunteer position. We will use the information provided by you on this form, and by the referees you have noted, only for the purposes of deciding whether to extend a volunteer position to you. The Company will treat all personal information with the utmost confidentiality and in line with current data protection legislation.

Should you be successful in your application, the information provided, and further information which will be gathered at the relevant time, will be subsequently used for the administration of your volunteer position and in relation to any legal challenge which may be made regarding our practices.

For more information on how we use the information you have provided, please see our privacy notice for job applicants.

Please return this form to: [recruitment@bathwells.anglican.org](mailto:recruitment@bathwells.anglican.org) or by post: Human Resources, The Diocesan Office, Flourish House, Cathedral Park, Wells, BA5 1FD