

Job Application Form

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| Vacancy title: |  |  |
| Please tell us where you heard about this job: |  |  |

1. **Personal details**

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| Last name: |  | First name: |  |

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| --- | --- |
| Address: |  |
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| Home Telephone No. |  | Mobile No. |  |

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| Email address: |  |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| National Insurance No. |  |  |  |  |  |  |  |  |  |

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| Are you free to remain and take up employment in the UK? | Yes |  | No |  |
| You may be required to provide appropriate documentary evidence of this. | | | | | |

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| Have you previously worked or volunteered for the West Somerset Railway? If “Yes”, please give details below. |
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| Driving Licence (if relevant to the post applied for) | | | | | |
| Do you hold a full, clean, and valid UK driving licence? | Yes |  | No |  |
| If “No”, please give details below. | | | | | |

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| Convictions/Disqualifications |
| Upon offer of employment we reserve the right to request a Disclosure and Barring Service check at standard level and this disclosure will include details of cautions, reprimands or final warnings as well as convictions. |
| Please provide below details of any convictions which are not spent under the terms of the Rehabilitation of Offenders Act 1974. |
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1. **Education and Qualifications**

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| Please give details of your education and courses, starting with the most recent first: | | |
| Establishment (School, College, University) | Grade and qualification | Date obtained |
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| Training and Development |
| Please use the space below to give details of any training or non-qualification based development which is relevant to the post and supports your application. |

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| Training Course | Nature of training and length of course | Date undertaken |
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| Current membership of any Professional Body or Organisation |
| Please give details below: |
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1. **Employment History**

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| Please give details of your employment (paid or unpaid) for the last 3 years, starting with the most recent first: |

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| Name of Employer: |  |

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| --- | --- |
| Address: |  |
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| --- | --- |
| Position held: |  |

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| --- | --- | --- | --- |
| Starting Date: |  | Leaving Date: |  |

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| --- | --- |
| Reason for leaving: |  |

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| --- | --- | --- | --- |
| Salary: |  | Period of notice required: |  |

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| Brief description of duties and responsibilities:- |
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| --- | --- |
| Name of Employer: |  |

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| --- | --- |
| Address: |  |
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| --- | --- |
| Position held: |  |

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| --- | --- | --- | --- |
| Starting Date: |  | Leaving Date: |  |

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| --- | --- |
| Reason for leaving: |  |

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| --- | --- | --- | --- |
| Salary: |  |  |  |

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| Brief description of duties and responsibilities:- |
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| (continue overleaf if required) |

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| If you have had other employment during the last 3 years, or past employment, or skills not mentioned elsewhere in this application which you think is relevant to this post, please provide details on a separate sheet and attach to this application. |

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| Please tell us why you applied for this job and why you are the best person for the job. |
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1. **References**

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| Please give the names and addresses of two referees: |

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| Name: |  | Name: |  |
| Job Title: |  | Job Title: |  |
| Organisation: |  | Organisation: |  |
| Address: |  | Address: |  |
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|  |  |  |  |
| Contact No. |  | Contact No. |  |
| Email: |  | Email: |  |
| How is this person known to you? | | How is this person known to you? | |

The West Somerset Railway Plc we will not request references from your previous employers without your consent. Please note that receipt of satisfactory references covering the previous 3 year period is a requirement of a position with the Company.

1. **Declaration**

I confirm that all the information given by me on this form is correct and accurate and I understand that if any of the information provided is later found to be false or misleading, any offer of employment may be withdrawn or position terminated.

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| Signed: |  | Date: |  |
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Please email your application to [hr@wsrail.net](mailto:hr@wsrail.net).