

Access Statement: The Old Deanery

Access within the building

There is level access into the main entrance and to most of the ground floor of the Old Deanery. In winter when the outside door is shut wheelchair users may need to ring the bell for assistance with the heavy door and for access to the reception area through the small double doors which may be difficult for independent access. Please note there are shallow steps into the Old Stable Block. The Old Deanery is on three floors with no lift to the upper floors. There is a loop system for those who use hearing aids in the ground floor Carey Room and the first floor Bradfield Room.

Visitor Toilets

There is one fully accessible toilet on the ground floor. This is accessed either through a double opening doors via reception or through a heavy door from the entrance hall. Separate ladies and gentlemen toilets are located on the ground floor off a small corridor from reception.

Assistance Dogs

All recognised Assistance dogs are welcome in all areas. This includes Guide dogs for the blind, Hearing Dogs for the deaf, Assistance in Disability, Canine Partners, Support Dogs, Dogs for good, Medical Detection Dogs i.e. any dog recognised as an assistance dog, wearing a recognised jacket and whose owner carries an assistance dog ID card.

Evacuation Procedures

Please note there are no visual evacuation alarms only audible.

Signage

The entrance sign states **The Old Deanery** and is black lettering on a silver background located at the arched entrance to the main courtyard. Reception is signed on the front door diagonally from the arched entrance. Please report to main reception for directions to all other areas of the Old Deanery. There are no braille signs in the Old Deanery.

Disability Awareness Training

Most staff at the Old Deanery have received basic awareness training. Please make your specific needs known to event and meeting organisers who will ensure that as far as is practicable and reasonable your needs are met. If for some reason we cannot accommodate your needs at the Old Deanery we will do all we can to make alternative arrangements.

Resources and Materials

A number of meetings and conferences are held at the Old Deanery. Every effort will be made to ensure all printed material is available in large print for those for whom this will be helpful. To avoid disappointment please make this request in advance to the organiser of your event or meeting. All speakers are given guidelines as to the use of colours and fonts on printed material and power point presentations. If you find looking at a screen difficult please inform your organiser and an alternative will be found whenever possible.

Refreshments

Teas and Coffees are usually provided for specific events. If lunch is to be provided please ensure your organiser knows of any dietary requirements. There are no onsite public facilities to purchase refreshments outside of meetings or conferences.

Mobile Phone and Wi-Fi

Depending on your provider mobile phone coverage is reasonable in the area. There is access to Wi-Fi in the building on request for the password from reception.

Smoking

Smoking is not permitted anywhere within the building.

Future Plans

A full access audit of the building has been carried out and plans are being made to improve our facilities.