

Quick Reference Table of Parochial DBF Fees from 1 January 2019 - PLEASE REFER TO FULL TABLE FOR ALL PCC FEES (e.g. Banns, Baptisms & Searches)	Ref / Code F= Funeral B=Burial CH=Church CM=Cemetery A=Cremated Remains CR=Cremation GV=Graveside S=separate CMTL=committal only	With Incumbent		Frequently Used	Apportionment for Retired Minister	
		PCC Fee	DBF Fee		Retired Minister Fee	DBF Fee
This is a summary only of the the Parochial Fees 2019. For further information about fees refer to the Guide to Church of England Parochial Fees and Frequently Asked Questions which are available on the Church of England website. https://www.churchofengland.org/weddings-baptisms-funerals/fees.aspx Please refer to full table for PCC fees for Baptisms and Searches in Registers						
Marriages		£	£		£	£
Marriage Service (See Note 5. For marriage certificate see Note 6)	M	248	207	*	138	69
Funerals / Church Service of Person aged 16 Years or More (See Note 3(i))						
Funeral service in church, whether taking place before or after burial or cremation (See Note 5)	F	89	106	*	71	35
Memorial Service	MEM	89	106		71	35
Funeral service including burial of body at graveside in churchyard	FGV	300	106		71	35
Funeral service including burial (or other lawful disposal) of cremated remains at graveside in churchyard	FGVA	121	106		71	35
Burials of Person aged 16 Years or More (See Note 3(i))						
Burial of body in churchyard immediately preceding or following on from service in church	BCH	300	13	*	9	4
Burial or other lawful disposal of cremated remains in churchyard immediately preceding or following on from service in church	ACH	121	13	*	9	4
Burial of body, or burial or other lawful disposal of cremated remains, in cemetery immediately preceding or following on from service in church	BCM	-	28		19	9
Burial of body in churchyard on separate occasion (See Note 3(ii))	BCHS	300	41	*	28	13
Burial of cremated remains in churchyard or other lawful disposal of cremated remains on separate occasion (See Note 3(ii))	BACHS	121	41	*	28	13
Burial of body, or burial or other lawful disposal of cremated remains, in cemetery on separate occasion (See Note 3(ii))	BACMS	14	55		37	18
Burial of body in churchyard (committal only)	CMTL	300	41	*	28	13
Burial of cremated remains in churchyard or other lawful disposal of cremated remains (committal only)	CMTLA	121	41	*	28	13
Cremation / No Service in Church						
Funeral service at crematorium, or funeral service (including burial of body or burial or other lawful disposal of cremated remains) in cemetery	FCRB	30	165	*	110	55
Cremation immediately preceding or following on from service in church	CR	-	28	*	19	9
Monuments in Churchyards						
Small cross of wood	WC	31	13		0	13
Small vase, tablet, plaque or other marker commemorating a person whose remains have been cremated	VT	60	13		0	13
Any other monument	MT	127	13		0	13
Additional inscription on existing monument	I	14	13		0	13
CASUAL DUTY FEE - Sunday or weekday service (during Vacancies, Holiday Cover, Sabbaticals & periods of Sickness)		0	0		35.50	0

Notes:

1. Certificates of Baptism

The fee for a certificate issued at the time of baptism is for a certified copy of the entry in the register book of baptisms giving the particulars required in Form No 1 in Schedule 1 to the Parochial Registers and Records Measure 1978. The fees payable for a certified copy of the full entry issued at any other time are the fees prescribed for searching registers of baptisms and burials and, if applicable, for each additional copy of an entry in such a register.

2. Definitions etc.

'Burial' includes deposit in a vault or brick grave and the interment or deposit of cremated remains.

'Churchyard' includes the curtilage of a church and a burial ground of a church whether or not immediately adjoining such church.

(NOTE: This includes any area used for the interment of cremated remains within such a curtilage or burial ground, whether consecrated or not.)

'Cemetery' means a burial ground maintained by a burial authority.

'Monument' includes headstone, cross, kerb, border, vase, chain, railing, tablet, plaque, marker, flatstone, tombstone or monument or tomb of any other kind.

'immediately preceding or following on from service in church' includes the day before and the day after the service in church.

Where " - " appears in the table no fee is payable to the body indicated.

3. Funerals & Burials

i) No fee is payable in respect of a burial of a still-born infant, or for the funeral or burial of a person dying within sixteen years after birth.

ii) The fee for a burial in a churchyard or cemetery on a separate occasion applies when burial does not take place on the same day as, or on the day before or the day after, a service in church.

iii) The certificate issued at the time of burial is a certified copy of the entry in the register book of burials kept under the Parochial Registers and Records Measure 1978.

4. Searches in Church Registers

The search fee relates to a particular search where the approximate date of the baptism, marriage or burial is known. The fee for a more general search of a church register is negotiable.

5. Costs and Expenses

In the case of a marriage service or a funeral service in church, any costs and expenses incurred in respect of routine administration (including arranging dates and times and the making of entries in registers), making the church available and lighting it are included in the fee prescribed as payable to the Parochial Church Council.

6. Fee for Marriage Certificate

The following fees are currently payable under the Marriage Act 1949 to the Parochial Church Council under the Registration of Births, Deaths and Marriages (Fees) (Amendment) Order 2014: certified copy of entry in marriage register at time of registration or subsequently, £11.00. This is not an ecclesiastical fee, and the fee was increased by the Government to this amount with effect from 16 February 2019. (www.gro.gov.uk/gro)

USER NOTES & FAQs - *Please see separate tab/page for worked example and additional notes*

- This Appendix must be used in conjunction with the Full table of parochial Fee issued by the Church of England so that all fees both DBF and PCC are captured.
- The fees have been clearly laid out so that PCC, DBF and Apportionment fees are clearer and on one reference page
- The layout of the fees is different from the full table so that funerals and burials are easier to look up and cost out
- Please note that a signature from a PCC Officer or Incumbent is required to ensure the details are correct and in alliance with church records. *If the form is submitted via email, please confirm declaration in the body of the email and copy in a PCC Officer.*
- All totals are collated at the bottom of the form, with the DBF payable total clearly highlighted.
- Ref/Code - This is based on a 'building blocks' idea so hopefully it makes it easier to work out which fee applies to the service. This is aimed specifically at funerals and burials which have the most combinations and can often be confused. Each service should be recorded on a separate line, so for example Mr White had a funeral service and was buried the same day, therefore: F (Funeral) £103 BCH (Buried in Churchyard) £13 (see worked example).
- The form has been simplified to enable you to complete easily and without duplication of work, each service/event should go on a separate line.
- Any corrections or adjustments to balance previously submitted fee forms can be added on the same form so that the total matches what is submitted.
- Additional help can be found in the Bishops' Guidelines and the FAQ page www.churchofengland.org/weddings-baptisms-funerals/fees.aspx and click on Frequently Asked Questions. Please also contact Yvonne Thompson for any further guidance or help. Yvonne.Thompson@bathwells.anglican.org / 01749 685125