

**RECORD OF FEE INCOME**  
**Parochial Fees**

**2020**

Quick Reference Table of Parochial DBF Fees from 1 January 2020 - <b><u>PLEASE REFER TO FULL TABLE FOR ALL PCC FEES</u></b> <b><u>(e.g. Banns, Baptisms &amp; Searches)</u></b>	Ref / Code F= Funeral B=Burial CH=Church CM=Cemetery A=Cremated Remains CR=Cremation GV=Graveside S=separate CMTL=committal only	With Incumbent		Frequently Used	Apportionment for Retired Minister	
		PCC Fee	DBF Fee		Retired Minister Fee	DBF Fee
This is a <b>summary only</b> of the the Parochial Fees 2020. For further information about fees refer to the Guide to Church of England Parochial Fees and Frequently Asked Questions which are available on the Church of England website. <a href="https://www.churchofengland.org/weddings-baptisms-funerals/fees.aspx">https://www.churchofengland.org/weddings-baptisms-funerals/fees.aspx</a> <b>Please refer to full table for PCC fees for Baptisms and Searches in Registers</b>						
<b>Marriages</b>		£	£		£	£
Marriage Service (See Note 5. For marriage certificate see Note 6)	M	252	211	*	140	71
<b>Funerals / Church Service of Person aged 16 Years or More (See Note 3(i))</b>						
Funeral service in church, whether taking place before or after burial or cremation (See Note 5)	F	91	108	*	72	36
Memorial Service	MEM	91	108		72	36
Funeral service including burial of body at <b>graveside</b> in churchyard	FGV	305	108		72	36
Funeral service including burial (or other lawful disposal) of cremated remains at <b>graveside</b> in churchyard	FGVA	123	108		72	36
<b>Burials of Person aged 16 Years or More (See Note 3(i))</b>						
Burial of body in <b>churchyard</b> immediately preceding or following on from service in church	BCH	305	13	*	9	4
Burial or other lawful disposal of cremated remains in <b>churchyard</b> immediately preceding or following on from service in church	ACH	123	13	*	9	4
Burial of body, or burial or other lawful disposal of cremated remains, in <b>cemetery</b> immediately preceding or following on from service in church	BCM	-	28		19	9
Burial of body in <b>churchyard</b> on <b>separate</b> occasion (See Note 3(ii))	BCHS	305	42	*	28	14
Burial of cremated remains in <b>churchyard</b> or other lawful disposal of cremated remains on <b>separate</b> occasion (See Note 3(ii))	BACHS	123	42	*	28	14
Burial of body, or burial or other lawful disposal of cremated remains, in <b>cemetery</b> on <b>separate</b> occasion (See Note 3(ii)) where original funeral service was in church	BACMS	14	56		37	19
Burial of body in churchyard (committal only)	CMTL	305	42	*	28	14
Burial of cremated remains in churchyard or other lawful disposal of cremated remains (committal only)	CMTLA	123	42	*	28	14
<b>Cremation / No Service in Church</b>						
Funeral service at crematorium, or funeral service (including burial of body or burial or other lawful disposal of cremated remains) in cemetery	FCRB	30	169	*	113	56
Cremation immediately preceding or following on from service in church	CR	-	28	*	19	9
Burial of body, or burial or other lawful disposal of cremated remains, in <b>cemetery</b> on <b>separate</b> occasion (See Note 3(ii)) where original funeral service was at the Crematorium	BCR	-	28		19	9
<b>Monuments in Churchyards</b>						
Small cross of wood	WC	32	13		0	13
Small vase, tablet, plaque or other marker commemorating a person whose remains have been cremated	VT	61	13		0	13
Any other monument	MT	129	13		0	13
Additional inscription on existing monument	I	14	13		0	13
<b>CASUAL DUTY FEE - Sunday or weekday service (during Vacancies, Holiday Cover, Sabbaticals &amp; periods of Sickness)</b>		0	0		36.00	0

**Notes:**

**1. Certificates of Baptism**

The fee for a certificate issued at the time of baptism is for a certified copy of the entry in the register book of baptisms giving the particulars required in Form No 1 in Schedule 1 to the Parochial Registers and Records Measure 1978. The fees payable for a certified copy of the full entry issued at any other time are the fees prescribed for searching registers of baptisms and burials and, if applicable, for each additional copy of an entry in such a register.

**2. Definitions etc.**

'Burial' includes deposit in a vault or brick grave and the interment or deposit of cremated remains.

'Churchyard' includes the curtilage of a church and a burial ground of a church whether or not immediately adjoining such church.

(NOTE: This includes any area used for the interment of cremated remains within such a curtilage or burial ground, whether consecrated or not.)

'Cemetery' means a burial ground maintained by a burial authority.

'Monument' includes headstone, cross, kerb, border, vase, chain, railing, tablet, plaque, marker, flatstone, tombstone or monument or tomb of any other kind.

'immediately preceding or following on from service in church' includes the day before and the day after the service in church.

Where " - " appears in the table no fee is payable to the body indicated.

**3. Funerals & Burials**

i) No fee is payable in respect of a burial of a still-born infant, or for the funeral or burial of a person dying within sixteen years after birth.

ii) The fee for a burial in a churchyard or cemetery on a separate occasion applies when burial does not take place on the same day as, or on the day before or the day after, a service in church.

iii) The certificate issued at the time of burial is a certified copy of the entry in the register book of burials kept under the Parochial Registers and Records Measure 1978.

**4. Searches in Church Registers**

The search fee relates to a particular search where the approximate date of the baptism, marriage or burial is known. The fee for a more general search of a church register is negotiable.

**5. Costs and Expenses**

In the case of a marriage service or a funeral service in church, any costs and expenses incurred in respect of routine administration (including arranging dates and times and the making of entries in registers), making the church available and lighting it are included in the fee prescribed as payable to the Parochial Church Council.

**6. Fee for Marriage Certificate**

The following fees are currently payable under the Marriage Act 1949 to the Parochial Church Council under the Registration of Births, Deaths and Marriages (Fees) (Amendment) Order 2014: certified copy of entry in marriage register at time of registration or subsequently, £11.00. This is not an ecclesiastical fee, and the fee was increased by the Government to this amount with effect from 16 February 2019. ([www.gro.gov.uk/gro](http://www.gro.gov.uk/gro))

**USER NOTES & FAQs**

- This Appendix must be used in conjunction with the Full table of parochial Fee issued by the Church of England so that all fees both DBF and PCC are captured.
- The fees have been clearly laid out so that PCC, DBF and Apportionment fees are clearer and on one reference page
- The layout of the fees is different from the full table so that funerals and burials are easier to look up and cost out
- Please note that a signature from a PCC Officer or Incumbent is required to ensure the details are correct and in alliance with church records. *If the form is submitted via email, please confirm declaration in the body of the email and copy in a PCC Officer.*
- All totals are collated at the bottom of the form, with the DBF payable total clearly highlighted. Delete all Value cells first.
- Ref/Code - This is based on a 'building blocks' idea so hopefully it makes it easier to work out which fee applies to the service. This is aimed specifically at funerals and burials which have the most combinations and can often be confused. Each service should be recorded on a separate line, so for example Mr White had a funeral service and was buried the same day, therefore: F (Funeral) £108 BCH (Buried in Churchyard) £13 (see worked example).
- The form has been simplified to enable you to complete easily and without duplication of work, each service/event should go on a separate line.
- Any corrections or adjustments to balance previously submitted fee forms can be added on the same form so that the total matches what is submitted.
- Additional help can be found in the Bishops' Guidelines and the FAQ page [www.churchofengland.org/weddings-baptisms-funerals/fees.aspx](http://www.churchofengland.org/weddings-baptisms-funerals/fees.aspx) and click on Frequently Asked Questions. Please also contact Yvonne Thompson for any further guidance or help. [Yvonne.Thompson@bathwells.anglican.org](mailto:Yvonne.Thompson@bathwells.anglican.org) / 01749 685125